

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING  
OF COUNCIL HELD ON THE 11<sup>th</sup> DAY OF DECEMBER, 2025 IN THE RURAL MUNICIPAL  
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

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**Call to Order** The meeting was called to order at 8:04 a.m. by Reeve Martin Bettker.

Present were the following staff and members of Council:

Reeve- Martin Bettker  
Division No. 1 – Graham White  
Division No. 3 – Kevin Kirk  
Division No. 5 – Paul Martens  
Foreman: Garrett Beaulieu

C.A.O. - Bridgette Shwytky  
Division No. 2 – Mark Schaffel  
Division No. 4 – Real Hamoline  
Division No. 6 – Jim Korpan

**Conflict of Interest:** None declared

**319/25 Agenda**

**Hamoline:** BE IT RESOLVED that the agenda for the December 11th, 2025 Regular Meeting of Council be accepted as presented.

Carried Unanimously

**320/25 Approval of Minutes**

**Martens:** BE IT RESOLVED that the minutes of the regular meeting of council held on November 13th, 2025 and the minutes of the Public Hearing held on November 13th, 2025 be accepted as presented.

BE IT FURTHER RESOLVED that the notes from the Safety Meetings held on November 18th, 2025 & December 9th, 2025, the minutes from the Aberdeen Parks & Rec AGM held on November 20th, 2025 & Bingo Meeting held on December 2nd, 2025, and the minutes from the Aberdeen Hall meeting held on December 2nd, 2025 be accepted for information.

Carried Unanimously

**321/25 Financial Activities**

**Kirk:** BE IT RESOLVED that the statements of Financial Activities for the month of November, 2025 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for November, 2025 be also accepted as presented.

Carried Unanimously

**322/25 Payroll Summary**

**Korpan:** BE IT RESOLVED that the Payroll Summary for the month of November, 2025 be accepted as presented.

Carried Unanimously

**323/25 List of Accounts for Approval**

**Schaffel:** BE IT RESOLVED that the Council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried Unanimously

**Foreman Beaulieu arrived at the meeting at 9:00 a.m.**

*KR*

*BM*

**324/25 Foreman's Report**

**White:** BE IT RESOLVED that the Foreman's report as submitted by Foreman Garrett Beaulieu be accepted as presented.

Carried Unanimously

**325/25 Council's Reports**

**Korpan:** BE IT RESOLVED that the verbal Council reports be accepted as presented and that a written summary be recorded and attached to these minutes as Schedule "A".

Carried Unanimously

**326/25 Asset Management Software**

**White:** BE IT RESOLVED that the RM purchase the standard Northbound Planning Asset Management Financial Software and that the RM contract Northbound Planning to transfer and reconcile the data.

Carried Unanimously

**327/25 Office Apparel**

**Kirk:** BE IT RESOLVED that the RM supply the office staff with sweaters up to \$300.00.

Carried Unanimously

**328/25 Administrator's Report**

**Martens:** BE IT RESOLVED that the Administrator's report be accepted as presented.

Carried Unanimously

**Foreman Beaulieu left the meeting at 10:30 a.m.**

**329/25 Planning Bylaw Updates**

**White:** BE IT RESOLVED that the Reeve and CAO be authorized to sign the Consulting Agreement with Northbound Community Planning Ltd. to complete the updates to the Zoning and Official Community Plan Bylaws.

Carried Unanimously

**330/25 Cash in Lieu NW 02-37-03-W3**

**Schaffel:** BE IT RESOLVED that the Cash in Lieu of Municipal Reserve for the subdivision application for the NW 02-37-03-W3 be set at \$12,000.00, as per section 187(1)(b)(i) of *the Planning and Development Act, 2007*.

Carried Unanimously

**331/25 Council Annual Declarations**

**White:** BE IT RESOLVED that the council acknowledge the receipt of the completed Public Disclosure Annual Declaration forms from all the members of Council that were received on or before November 30<sup>th</sup>, 2025.

Carried Unanimously

*KK* *BM*

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**332/25 Hall User Agreement- Zibraty**

**Schaffel:** BE IT RESOLVED that the council approve the updated User Agreement with the Zibraty Ukrainian Dance Club for the rental and installation of storage cabinets at the Aberdeen Hall and that the Reeve be authorized to sign on behalf of the RM council.

Carried Unanimously

**333/25 Hall Repairs**

**Kirk:** BE IT RESOLVED that the Council approve the heat pump replacement at the Aberdeen Hall, as quoted by Ainsworth as option 1, at an estimated cost to the RM of \$6,350.00 plus applicable taxes.

Carried Unanimously

**334/25 Seniors Rec Grant**

**Hamoline:** BE IT RESOLVED that the Council approve providing a grant to the Seniors Club for \$1,000.00 to assist them with their expenses.

Carried Unanimously

**335/25 Meadows Fees**

**Schaffel:** BE IT RESOLVED that, in accordance with the terms of the signed Amending Agreement effective July 1, 2023 with Preferred Piping, the fees on Lot 5, Blk 101 and Lot 1, Blk 101 are now considered to be due immediately.

Carried Unanimously

**336/25 Development Appeals Board**

**White:** BE IT RESOLVED that the following members from Western Municipal Consulting Ltd be appointed to serve as the Development Appeals Board for the year 2026: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

BE IT FURTHER RESOLVED that Claudette McGuire be appointed as the secretary for the Board.

Carried Unanimously

**337/25 SK Search & Rescue Fundraiser**

**White:** BE IT RESOLVED that the council approves placing an 1/8th page ad in the Saskatchewan Search and Rescue Wilderness Survival Guide at a cost of \$225(B&W).

Carried Unanimously

**338/25 Revenue Sharing Eligibility**

**Kirk:** BE IT RESOLVED that the Council of the RM of Aberdeen No. 373 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the Audited Annual Financial Statement to the ministry;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw;

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- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required by legislation.

Carried Unanimously

**339/25 SARM/Canoe**

**Hamoline:** BE IT RESOLVED that the Council authorize the CAO to publish a declaration of intent to participate in the SARM/Canoe Procurement Group on Sasktenders to comply with the Canadian Free Trade Agreements.

Carried Unanimously

**340/25 Outstanding 2025 Invoices**

**Korpan:** BE IT RESOLVED that the CAO be authorized to add all outstanding service invoices as of December 31st, 2025 and outstanding water utility invoices as submitted by H41WU to the Tax Roll.

Carried Unanimously

**341/25 March & May 2026 Meetings**

**Schaffel:** BE IT RESOLVED that the regularly scheduled council meetings for March and May be rescheduled to March 9 and May 7, 2026.

Carried Unanimously

**342/25 Year End Payables**

**Martens:** BE IT RESOLVED that the Reeve and CAO be authorized to pay the year end payables for 2025.

Carried Unanimously

**343/25 CAO Holidays**

**Korpan:** BE IT RESOLVED that the CAO's holidays be approved for December 17th and December 22<sup>nd</sup> to 31<sup>st</sup>, 2025.

Carried Unanimously

**344/25 Bylaw 2025-07**

**White:** BE IT RESOLVED that Bylaw No. 2025-07 being a Bylaw to Manage Vehicle Weights Within the Rural Municipality of Aberdeen No. 373 and to Authorize the Issuance of Overweight Permits be read a first time.

Lost Unanimously

**345/25 Correspondence**

**White:** BE IT RESOLVED that the following Correspondence, as presented to Council, be filed:

- SMHI Claim Report
- SARM- Cyber Safety Training/Div 5 Newsletter
- Building & Technical Standards- Newsletter
- SGI Certificate of Safety Fitness
- Highways- Winter Maintenance Factsheet
- NCTPC Workshop invite
- Potash Tax Sharing Projections

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- SAMA Service Fee Increase
- Request for meeting- Colette Fischer
- PRRC Minutes Oct 29, 2025/ Agenda Nov 26, 2026 Nelson Granite- Price Change

Carried Unanimously

**Meeting was recessed for lunch from 12:09 pm to 1:05 pm.**

**346/25 In Camera**

**White:** BE IT RESOLVED that the council of the RM of Aberdeen No. 373 go In Camera at 1:08pm per section 120(2)(a) of the *Municipalities Act* and 23.1 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried Unanimously

**Council moved out of Camera and the regular meeting resumed at 2:18 pm.**

**347/25 Staff PPE**

**Korpan:** BE IT RESOLVED that the council approve a staff PPE reimbursement allowance up to \$300.00 per year, effective January 1, 2026.

Carried Unanimously

**348/25 Office Wages 2026**

**Martens:** BE IT RESOLVED that the following salaries and wages for 2026 for the office staff be set at:

Bridgette Shwytky \$102,500.00  
Zoe Neudorf- \$56,160.00  
Nicole St Germain \$23.00/hr

Carried Unanimously

**349/25 Shop Wages 2026**

**Kirk:** BE IT RESOLVED that the following salaries and wages for 2026 for the permanent full-time Road Crew staff be set at:

Garrett Beaulieu \$91,608.00  
Ivan Buhler \$74,800.00  
William Gibb \$34.00/hr  
Lee Baker \$34.00/hr  
Kevin Conrad \$34.00/hr

Carried Unanimously

**350/25 Seasonal & Casual Wages 2026**

**Martens:** BE IT RESOLVED that the following salaries and wages for 2026 for the Seasonal and part-time Road Crew staff be set at:

Robert Shutiak \$34.00/hr  
Tysen Holtorf- \$29.00/hr  
Rylie Schaffel \$19.00/hr  
Coffee Server \$17.00/hr

Carried Unanimously

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**351/25 Office Cleaning**

**Schaffel:** BE IT RESOLVED that Catherine Bayda be paid \$850/month for office cleaning for 2026.

Carried Unanimously

**352/25 Adjournment**

**White:** BE IT RESOLVED that the meeting now be adjourned at 2:22 pm.

Carried Unanimously

Reeve



C.A.O.







**SCHEDULE "A"**  
**Council Reports**

**Reeve Martin Bettker**

- Bigger rocks left on the sides of the road on the last blading. Need to go back and pick them up.
- Need to review the Zoning Map
- Not happy with the treatment of volunteers on boards by some of the town councillors.
- Thanked Kevin for chairing the last meeting in his absence.

**Councillor Graham White Division #1**

- Roads decent shape
- Highway 5 construction- work completed to Phelan Road. Highways have placed gravel on the approaches. Hryciw Road sign misspelled.
- Library- Completed employee reviews recently. Went well. Things are running smoothly at the Library. Town will not be contributing half of the costs for the water bill resulting from the leaking toilet.
- Blucher/Aberdeen Fire. New fire chief has officially taken over. Blucher is still waiting for payments from aiding in the forest fires.
- Martin Road- Still need to obtain permission from landowner but would like it mulched as the trees hold back snow.

**Councillor Mark Schaffel Division #2**

- Parks and Rec: had meeting to discuss bingo. AGM was held on November 20<sup>th</sup>.
- Fire: Adrien would like to attend the next budget meeting to discuss the breathing apparatuses. Fire Fighters are going to begin tracking volunteer hours. Christmas party is scheduled for tomorrow evening.
- Roads: overall roads are in good shape.

**Councillor Kevin Kirk Division #3**

- Hall Fundraiser- Harvest supper made about \$5,000.00.
- Attended meeting with Stantec and Highways regarding the proposed passing lanes. Nothing finalized yet.
- Thanked road crew for cleaning up rocks on Maatman Road.
- JD6140-repairs should be covered under warrantee.
- Seniors' ride share committee requesting joint meeting with both councils. Propose to arrange meeting with 2-3 councillors from each municipality to represent the councils.

**Councillor Real Hamoline Division #4**

- Attended Perimeter Road Phase 3 meeting. Proposed options for the interchanges on the west side of Saskatoon.
- Thanked the road crew for mowing in the fall to keep the snow from catching on the roads.
- Hall- Ordered heat pump from Ainsworth. 6-8 week wait for it to come in. Block heater burnt out on the Generac, new one will be ordered.
- Would like the Potash Estimates to be sent to our MLA and to the NDP.

**Councillor Paul Martens Division #5**

- Roads are good. Couple spots with washboard that need to be monitored.
- Thanked the road crew for clearing snow. Reminder to leave snow pack on the roads.
- Happy with the way the gravel was placed on the road before freeze up.

**Councillor Jim Korpan Division #6**

- Attended meeting with Stantec and Highways regarding the proposed passing lanes. Requested a deceleration lane be added at Korpan Cres.
- Ratepayer driving on roads with CAT this fall causing ruts.
- Thanked road crew for clearing snow. Reminder to go through intersections so that it does not pile up at the corners.

K/K      dm