

MINUTES OF THE RURAL MUNICIPALITY OF ABERDEEN NO. 373 REGULAR MEETING
OF COUNCIL HELD ON THE 11th DAY OF DECEMBER, 2025 IN THE RURAL MUNICIPAL
OFFICE, 101 INDUSTRIAL DRIVE IN ABERDEEN, SASKATCHEWAN

Call to Order The meeting was called to order at 8:04 a.m. by Reeve Martin Bettker.

Present were the following staff and members of Council:

Reeve- Martin Bettker
Division No. 1 – Graham White
Division No. 3 – Kevin Kirk
Division No. 5 – Paul Martens
Foreman: Garrett Beaulieu

C.A.O. - Bridgette Shwytky
Division No. 2 – Mark Schaffel
Division No. 4 – Real Hamoline
Division No. 6 – Jim Korpan

Conflict of Interest: None declared

319/25 Agenda

Hamoline: BE IT RESOLVED that the agenda for the December 11th, 2025 Regular Meeting of Council be accepted as presented.

Carried Unanimously

320/25 Approval of Minutes

Martens: BE IT RESOLVED that the minutes of the regular meeting of council held on November 13th, 2025 and the minutes of the Public Hearing held on November 13th, 2025 be accepted as presented.

BE IT FURTHER RESOLVED that the notes from the Safety Meetings held on November 18th, 2025 & December 9th, 2025, the minutes from the Aberdeen Parks & Rec AGM held on November 20th, 2025 & Bingo Meeting held on December 2nd, 2025, and the minutes from the Aberdeen Hall meeting held on December 2nd, 2025 be accepted for information.

Carried Unanimously

321/25 Financial Activities

Kirk: BE IT RESOLVED that the statements of Financial Activities for the month of November, 2025 be accepted as presented;

BE IT FURTHER RESOLVED that the Bank Reconciliation for November, 2025 be also accepted as presented.

Carried Unanimously

322/25 Payroll Summary

Korpan: BE IT RESOLVED that the Payroll Summary for the month of November, 2025 be accepted as presented.

Carried Unanimously

323/25 List of Accounts for Approval

Schaffel: BE IT RESOLVED that the Council approves the list of accounts for payment and they be attached and form part of these minutes.

Carried Unanimously

Foreman Beaulieu arrived at the meeting at 9:00 a.m.

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324/25 Foreman's Report

White: BE IT RESOLVED that the Foreman's report as submitted by Foreman Garrett Beaulieu be accepted as presented.

Carried Unanimously

325/25 Council's Reports

Korpan: BE IT RESOLVED that the verbal Council reports be accepted as presented and that a written summary be recorded and attached to these minutes as Schedule "A".

Carried Unanimously

326/25 Asset Management Software

White: BE IT RESOLVED that the RM purchase the standard Northbound Planning Asset Management Financial Software and that the RM contract Northbound Planning to transfer and reconcile the data.

Carried Unanimously

327/25 Office Apparel

Kirk: BE IT RESOLVED that the RM supply the office staff with sweaters up to \$300.00.

Carried Unanimously

328/25 Administrator's Report

Martens: BE IT RESOLVED that the Administrator's report be accepted as presented.

Carried Unanimously

Foreman Beaulieu left the meeting at 10:30 a.m.

329/25 Planning Bylaw Updates

White: BE IT RESOLVED that the Reeve and CAO be authorized to sign the Consulting Agreement with Northbound Community Planning Ltd. to complete the updates to the Zoning and Official Community Plan Bylaws.

Carried Unanimously

330/25 Cash in Lieu NW 02-37-03-W3

Schaffel: BE IT RESOLVED that the Cash in Lieu of Municipal Reserve for the subdivision application for the NW 02-37-03-W3 be set at \$12,000.00, as per section 187(1)(b)(i) of the *Planning and Development Act, 2007*.

Carried Unanimously

331/25 Council Annual Declarations

White: BE IT RESOLVED that the council acknowledge the receipt of the completed Public Disclosure Annual Declaration forms from all the members of Council that were received on or before November 30th, 2025.

Carried Unanimously

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332/25 Hall User Agreement- Zibraty

Schaffel: BE IT RESOLVED that the council approve the updated User Agreement with the Zibraty Ukrainian Dance Club for the rental and installation of storage cabinets at the Aberdeen Hall and that the Reeve be authorized to sign on behalf of the RM council.

Carried Unanimously

333/25 Hall Repairs

Kirk: BE IT RESOLVED that the Council approve the heat pump replacement at the Aberdeen Hall, as quoted by Ainsworth as option 1, at an estimated cost to the RM of \$6,350.00 plus applicable taxes.

Carried Unanimously

334/25 Seniors Rec Grant

Hamoline: BE IT RESOLVED that the Council approve providing a grant to the Seniors Club for \$1,000.00 to assist them with their expenses.

Carried Unanimously

335/25 Meadows Fees

Schaffel: BE IT RESOLVED that, in accordance with the terms of the signed Amending Agreement effective July 1, 2023 with Preferred Piping, the fees on Lot 5, Blk 101 and Lot 1, Blk 101 are now considered to be due immediately.

Carried Unanimously

336/25 Development Appeals Board

White: BE IT RESOLVED that the following members from Western Municipal Consulting Ltd be appointed to serve as the Development Appeals Board for the year 2026: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

BE IT FURTHER RESOLVED that Claudette McGuire be appointed as the secretary for the Board.

Carried Unanimously

337/25 SK Search & Rescue Fundraiser

White: BE IT RESOLVED that the council approves placing an 1/8th page ad in the Saskatchewan Search and Rescue Wilderness Survival Guide at a cost of \$225(B&W).

Carried Unanimously

338/25 Revenue Sharing Eligibility

Kirk: BE IT RESOLVED that the Council of the RM of Aberdeen No. 373 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the Audited Annual Financial Statement to the ministry;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw;

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- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required by legislation.

Carried Unanimously

339/25 SARM/Canoe

Hamoline: BE IT RESOLVED that the Council authorize the CAO to publish a declaration of intent to participate in the SARM/Canoe Procurement Group on Sasktenders to comply with the Canadian Free Trade Agreements.

Carried Unanimously

340/25 Outstanding 2025 Invoices

Korpan: BE IT RESOLVED that the CAO be authorized to add all outstanding service invoices as of December 31st, 2025 and outstanding water utility invoices as submitted by H41WU to the Tax Roll.

Carried Unanimously

341/25 March & May 2026 Meetings

Schaffel: BE IT RESOLVED that the regularly scheduled council meetings for March and May be rescheduled to March 9 and May 7, 2026.

Carried Unanimously

342/25 Year End Payables

Martens: BE IT RESOLVED that the Reeve and CAO be authorized to pay the year end payables for 2025.

Carried Unanimously

343/25 CAO Holidays

Korpan: BE IT RESOLVED that the CAO's holidays be approved for December 17th and December 22nd to 31st, 2025.

Carried Unanimously

344/25 Bylaw 2025-07

White: BE IT RESOLVED that Bylaw No. 2025-07 being a Bylaw to Manage Vehicle Weights Within the Rural Municipality of Aberdeen No. 373 and to Authorize the Issuance of Overweight Permits be read a first time.

Lost Unanimously

345/25 Correspondence

White: BE IT RESOLVED that the following Correspondence, as presented to Council, be filed:

- SMHI Claim Report
- SARM- Cyber Safety Training/Div 5 Newsletter
- Building & Technical Standards- Newsletter
- SGI Certificate of Safety Fitness
- Highways- Winter Maintenance Factsheet
- NCTPC Workshop invite
- Potash Tax Sharing Projections

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- SAMA Service Fee Increase
- Request for meeting- Colette Fischer
- PRRC Minutes Oct 29, 2025/ Agenda Nov 26, 2026 Nelson Granite- Price Change

Carried Unanimously

Meeting was recessed for lunch from 12:09 pm to 1:05 pm.

346/25 In Camera

White: BE IT RESOLVED that the council of the RM of Aberdeen No. 373 go In Camera at 1:08pm per section 120(2)(a) of the *Municipalities Act* and 23.1 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried Unanimously

Council moved out of Camera and the regular meeting resumed at 2:18 pm.

347/25 Staff PPE

Korpan: BE IT RESOLVED that the council approve a staff PPE reimbursement allowance up to \$300.00 per year, effective January 1, 2026.

Carried Unanimously

348/25 Office Wages 2026

Martens: BE IT RESOLVED that the following salaries and wages for 2026 for the office staff be set at:

Bridgette Shwytky \$102,500.00
Zoe Neudorf- \$56,160.00
Nicole St Germain \$23.00/hr

Carried Unanimously

349/25 Shop Wages 2026

Kirk: BE IT RESOLVED that the following salaries and wages for 2026 for the permanent full-time Road Crew staff be set at:

Garrett Beaulieu \$91,608.00
Ivan Buhler \$74,800.00
William Gibb \$34.00/hr
Lee Baker \$34.00/hr
Kevin Conrad \$34.00/hr

Carried Unanimously

350/25 Seasonal & Casual Wages 2026

Martens: BE IT RESOLVED that the following salaries and wages for 2026 for the Seasonal and part-time Road Crew staff be set at:

Robert Shutiak \$34.00/hr
Tysen Holtorf- \$29.00/hr
Rylie Schaffel \$19.00/hr
Coffee Server \$17.00/hr

Carried Unanimously

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351/25 Office Cleaning

Schaffel: BE IT RESOLVED that Catherine Bayda be paid \$850/month for office cleaning for 2026.

Carried Unanimously

352/25 Adjournment

White: BE IT RESOLVED that the meeting now be adjourned at 2:22 pm.

Carried Unanimously

Reeve



C.A.O.



SCHEDULE "A"
Council Reports

Reeve Martin Bettker

- Bigger rocks left on the sides of the road on the last blading. Need to go back and pick them up.
- Need to review the Zoning Map
- Not happy with the treatment of volunteers on boards by some of the town councillors.
- Thanked Kevin for chairing the last meeting in his absence.

Councillor Graham White Division #1

- Roads decent shape
- Highway 5 construction- work completed to Phelan Road. Highways have placed gravel on the approaches. Hryciw Road sign misspelled.
- Library- Completed employee reviews recently. Went well. Things are running smoothly at the Library. Town will not be contributing half of the costs for the water bill resulting from the leaking toilet.
- Blucher/Aberdeen Fire. New fire chief has officially taken over. Blucher is still waiting for payments from aiding in the forest fires.
- Martin Road- Still need to obtain permission from landowner but would like it mulched as the trees hold back snow.

Councillor Mark Schaffel Division #2

- Parks and Rec: had meeting to discuss bingo. AGM was held on November 20th.
- Fire: Adrien would like to attend the next budget meeting to discuss the breathing apparatuses. Fire Fighters are going to begin tracking volunteer hours. Christmas party is scheduled for tomorrow evening.
- Roads: overall roads are in good shape.

Councillor Kevin Kirk Division #3

- Hall Fundraiser- Harvest supper made about \$5,000.00.
- Attended meeting with Stantec and Highways regarding the proposed passing lanes. Nothing finalized yet.
- Thanked road crew for cleaning up rocks on Maatman Road.
- JD6140-repairs should be covered under warranty.
- Seniors' ride share committee requesting joint meeting with both councils. Propose to arrange meeting with 2-3 councillors from each municipality to represent the councils.

Councillor Real Hamoline Division #4

- Attended Perimeter Road Phase 3 meeting. Proposed options for the interchanges on the west side of Saskatoon.
- Thanked the road crew for mowing in the fall to keep the snow from catching on the roads.
- Hall- Ordered heat pump from Ainsworth. 6-8 week wait for it to come in. Block heater burnt out on the Generac, new one will be ordered.
- Would like the Potash Estimates to be sent to our MLA and to the NDP.

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Councillor Paul Martens Division #5

- Roads are good. Couple spots with washboard that need to be monitored.
- Thanked the road crew for clearing snow. Reminder to leave snow pack on the roads.
- Happy with the way the gravel was placed on the road before freeze up.

Councillor Jim Korpan Division #6

- Attended meeting with Stantec and Highways regarding the proposed passing lanes. Requested a deceleration lane be added at Korpan Cres.
- Ratepayer driving on roads with CAT this fall causing ruts.
- Thanked road crew for clearing snow. Reminder to go through intersections so that it does not pile up at the corners.

KK fm